

THE TOLEDO PUBLIC SCHOOL DISTRICT

REQUEST FOR PROPOSAL

SNOW REMOVAL AND SALTING SERVICES

The issuing office of this Request for Proposal is:

The Toledo Public School District
Business Operations – Rm. 114
420 East Manhattan Blvd.
Toledo, Ohio 43608

This Request for Proposals ("RFP") contains instructions for snow removal and salting services to the District buildings as listed on Exhibit A.

Any questions concerning this RFP should be directed in writing to diane.mettler@tps.org. Please enter RFP-2011-12 Snow Removal and Salting Services in the Subject line. Please note that all questions and subsequent answers will be posted on the TPS Website @ tps.org. Follow the link to District Programs, then Business Division.

A Vendor submitting a proposal in response to this RFP understands that there are certain prerequisites and minimum conditions, and such Vendor acknowledges its acceptance of and agreement to these prerequisites and conditions by the act of submitting a proposal.

Sealed proposals must be received in the Treasurer's Office – room 3, no later than 12:00 p.m. on Wednesday, November 2, 2011 unless the District extends this deadline. Proposals and one (1) copy sent to this office and should be marked for the attention of James Gant, Chief Business Manager.

PROPOSALS

Written proposals for snow removal and salting services should be submitted to the District in accordance to this RFP. Any assumptions made by the Vendor shall be clearly expressed in their proposal.

CRITERIA

An award shall be made, if any, to the responsible Vendor(s) whose proposal is deemed, in the exclusive judgment of the District, to be most advantageous to the District, with benefits and other factors considered.

The District does not obligate itself to accept the lowest cost proposal, the greatest benefit proposal, or any other proposal. The District reserves the right to reject any and all proposals and shall have no liability whatsoever to any company whose proposal is not accepted.

Services shall be provided upon request. There are eight (8) routes available. Each route must be bid separately. Multiple routes may be bid, but you must have **capacity** i.e. vehicles/equipment, to complete all routes awarded. Vendor must be able to complete the awarded route(s) prior to 6:00 A.M. as requested by the District

Vendor is required to include:

1. Certificate of Liability Insurance

2. Bureau of Workers Compensation Certificate
3. Complete listing of snow plowing and salting equipment
4. Minimum of two (2) contact names and telephone numbers for use in the event that services are required.
5. Proof of 2 years of experience
6. Complete list of services provided by Vendor
7. Cost to TPS for your complete services on an hourly as needed basis
8. Current e-mail address for contact person

COMPLIANCE WITH DISTRICT'S POLICIES

Proposals submitted by Vendors, and any contract/Master Service Agreement entered between the District and the successful Vendor, must conform to and will be subject to the District's policies. The District's Master Service Agreement is posted on the TPS website @ tps.org. Follow the link to District Programs, then Business Division.

COMPLIANCE WITH STATE AND FEDERAL LAW

The District will only do business with a Vendor that complies with all local, state and federal requirements regarding non-discriminatory hiring, fair employment practices and wage and hour standards. Moreover, the Vendor must comply with all local, state and federal laws, rules and regulations applicable to the subject matter of this contract, and any contract proposed by a Vendor must in all respects comply with such laws, rules and regulations.

Any contract entered between the District and the successful Vendor is subject to all local, state and federal laws, rules and regulations now in effect or hereinafter enacted, and if any of these at any time require the termination of the contract, the contract shall terminate and each party shall be left in the position it then occupies, retaining any benefit it has received prior to the time of such termination. The District shall not be required by any contract to engage in any conduct which is prohibited by, contrary to, inconsistent with or pursuant to, any federal or state law, rule, or regulation.

MODIFICATION

The District reserves the right, in its sole discretion, to modify the procedure and required terms of any agreement until any such agreement is executed.

Acceptance of a proposal shall not constitute an agreement between the Vendor and the District and shall not be binding on the District unless and until an agreement containing all terms and conditions has been reduced to writing and executed by both the Vendor and the District.

The District reserves the right to reject any or all proposals. Vendors whose proposals are not accepted will be notified after a binding contract exists between the District and a Vendor or if the District rejects all proposals.

The District reserves the right, in its sole discretion, to ask any Vendor to clarify, modify, or supplement its proposal, including through direct contact with the Vendor prior to and/or after the selection of the successful Vendor.